

MEET SIGN-UP / Family Accounts / Booster Club

HOW DO I SIGN UP FOR A MEET?

Keep track of the meets in your HANDBOOK! Highlight those you wish to attend. You will sign up for meets online through Direct Athletics. Your swimmer's personal username and password will be e-mailed to you once you have signed up for the swim team. The meet sign-up process can be accomplished using the MEYO website, but you must check it often. There are deadlines. Once the deadlines have passed you may NOT sign up for the meet.

FIRST

Go to www.meyo.org. Click on Meet Schedule at the top of the website. The MeetSchedule link will give you a condensed calendar of the meets MEYO is offering this season. Find the date and the meet you are interested in. The sign-up DEADLINE is listed in the last box for each meet. Click on Meet Description. This link will give you the information put out by the host team for each meet. Included in the Meet Description will be the Order of Events for each day of the meet. You will be able to see if your child swims in the A.M. or P.M. on a particular day, when "Open" or "Senior" events are offered, and HOW MANY EVENTS ARE ALLOWED. "Open" and "Senior" are explained on Page 3 of this handbook. It is helpful to Print the meet description, especially the Order of Events.

SECONDLY

Click on SIGN-UP (in the last box). This is the link to Direct Athletics. (The Meet sign-up button to the left of your screen is another way to reach Direct Athletics.) Once you are there, enter your username and password. Each child must be entered separately. You may change your password if you choose to do so. Record these in a safe place. The Schedule will come up on the screen. Find the meet you are interested in. If the meet is up, look under "STATUS". It will tell you that the entries are in progress and also the date and time that entries close. It will also tell you if you have submitted an entry or not.

THIRDLY

It will say "Click here to declare/submit entries". The itinerary will be listed. It will NOT tell you if the events are offered in the A.M. or the P.M. on a particular day. That is why you need the Meet Description. Events (including Open & Senior events) are listed for each swimmer's age group. "Check mark" the events you wish to enter and submit. You may edit your entries up until the date and time that the meet closes. You will also have the option of receiving e-mail confirmation of your entries. After your entries have been submitted, you will find them listed under Status. THE COACHES WILL REVIEW YOUR ENTRIES AND MAY MAKE CHANGES. A PRINTED FINAL CONFIRMATION OF EVENTS FOR EACH MEET WILL BE IN YOUR MAILBOX SEVERAL DAYS BEFORE THE MEET.

LASTLY

The Meet Description will list the COST of the meet. Total your fees and write a check for that amount (payable to the East YMCA) and add it to your family account at the front desk. Also make sure you have enough in your account to cover relays. Once you sign up for a meet, your meet fees are NON-REFUNDABLE because the team must pay these fees whether you swim or not. If your family account is down to \$50.00 you will receive a reminder to add money. If you are \$100.00 in arrears you will be pulled from any future meets.

FAMILY ACCOUNTS

Fees are charged for each swim meet that you enter. These charges usually average \$10-\$20 / meet / swimmer. To avoid collection problems, keep money in your family account at all times. Due to the high cost of the coaches' travel expenses, each family will pay a \$25.00 fee for any meets they attend outside of the state of Wisconsin. YMCA National qualifiers pay their entry fees, the coach's deck entry fees, and the \$25.00 out of state fee.

Relay fees will be deducted from your family account after the meet is over. A \$50.00 initial deposit per child, for relays, should be placed in your family account at the start of the season. Your swimmer will not be placed on any relays if your account has a negative balance. Detailed family account statements will be emailed to you each month. If you have money remaining in your account at the end of the season you may choose to be reimbursed directly or have it rolled over to the next year. MAKE ALL CHECKS PAYABLE TO THE MADISON EAST YMCA.

** You may add money to your family account at the front desk. The YMCA Program CODE is 08F1.**

SWIM TEAM BOOSTERS

The Booster Club fees pay for many needs of the Swim Team including: supplies, equipment, coaches' expenses, and party expenses. These items are things made available to, and enjoyed by, the entire team. Because of this, each swimmer is charged a \$50.00 Booster fee per year. Fundraising efforts reduced this fee to \$40 for 2008/09.

HOME MEETS

MEYO parents are required to work at our home meet whether your child swims or not. Please use the sign-up sheet posted on the board. Parents should try to come early to help. The same effort is needed after the meet to make the clean up quick and easy. If a family representative is unavailable for a meet, a \$50.00 parent non-participation fee will be assessed. Extenuating circumstances may be excused and should be brought to the attention of the Swim Team Advisory Committee. PARENTS ARE EXPECTED TO DONATE ITEMS FOR THE CONCESSION STAND AT EACH HOME MEET. Before each home meet, families will receive reminders in their mailboxes detailing their work assignments and suggestions of what to bring for the concession stand.